

Wayne County

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PUBLIC NOTICE

November 30, 2011

Wayne County invites the submission of proposals for the implementation and development strategy for a bike / pedestrian pathway system in Wayne County, Utah.

Wayne County seeks to develop a system of pathways to meet the current and future transportation needs of its communities. It is the organization's objective to increase the general safety of bicyclists and pedestrians.

The selected consultant will contract with Wayne County. The deadline for submitting proposals is 5:00 p.m. Monday, January 9th, 2012.

All correspondence pertaining to this proposal should be directed to the County Clerk's Office, PO Box 189, Loa, UT 84747. If you have any questions, please contact Brandon Jensen at 435-836-1323.

Sincerely,



Thomas A. Jeffery

County Commission Chair

Contractor Scope of Work

December 1, 2011

Wayne County Connector: Trail Pathway System - Torrey Segment

Background

Wayne County applied for the National Park Service, River, Trail, and Conservation Assistance (RTCA) Program in 2010 to assist with developing a trail partnership and project visioning. RTCA assistance over the past year has been instrumental to Wayne County to discuss the possibilities of a trail system west of Capitol Reef National Park and facilitate meetings and provide trail expertise.

The County working with RTCA and other partners developed a trail committee and a steering committee. Four trail committee meetings were held with partners consisting of state and federal agencies, cities, and non-profit organizations, and three steering committee meetings. The project vision statement crafted and adopted by the trail committee is, "Through a partnership provide a safe and convenient system of bicycle and pedestrian pathways that establish alternative non-motorized transportation as a viable option to connect communities to public lands for residents, tourists, and visitors of Wayne County, Utah." The consultant selected will work on a trail feasibility study which is a high priority to accomplish for Wayne County, as two County employees are dedicated to working on this project. Wayne County will request a review of the contract deliverables from the RTCA program at specified timeframes during the contract.

Introduction

Wayne County will create a Trail Pathway System west of Capitol Reef National Park that would connect communities and towns (Fremont, Loa, Lyman, Bicknell, Teasdale, Torrey, and Grover), and be located adjacent to the Dixie and Fishlake National Forests, and the Bureau of Land Management (BLM) Richfield Field Office and Hanksville Field Station (see Map 1). This will result in approximately 35 miles of trails, accessible to bicyclists, walkers, joggers, and families for recreational and transportation uses.

Wayne County is prioritizing trail planning in the area currently most used around Torrey, henceforth to be called the "Torrey Segment". The proposed corridor begins where Highway 24 leaves BLM administered land to the northeast of Teasdale, continues east into and through Torrey, and ends in the vicinity of the Best Western Capitol Reef Resort/Rim Rock Patio to the east of Torrey. The proposed corridor also includes the segment beginning at the junction of Highway 24 and Highway 12 in Torrey, and extends to the south along Highway 12 to the North Slope Road (see Map 2). The Torrey Segment is approximately 10.5 miles.

Scope of Work

Wayne County is requesting proposals to complete a feasibility study for the Torrey Segment to determine, in as much detail as possible with preliminary engineering, the best trail route that will allow Wayne County to construct a trail. The trail feasibility study will include the following components and work tasks *at minimum* (please note any additional scope of work that your firm will provide as part of the scope of work):

- 1) The contractor will commit to at least two meetings with the steering committee to present study findings and one meeting with the trail committee, at intervals agreed upon by the County.
- 2) The contractor, in coordination with Wayne County will hold at least one public meeting to present the proposed alignment and alternatives and collect feedback on the proposals. The contractor is responsible for integrating public feedback into the recommended alternative with guidance from the Steering Committee. The contractor will also schedule at least one meeting with potential affected land owners in the affected area and incorporate their input into the study.
- 3) The contractor will inventory, analyze, and evaluate the Torrey Segment to determine trail suitability. This will include ownership, land use, and transportation infrastructure within and adjacent to proposed alignment alternatives under consideration. The contractor will gather appropriate data and information to satisfactorily complete this task. The County has obtained Rights-of-Way information from Utah Department of Transportation (UDOT) and will share that information.
- 4) The contractor will outline environmental considerations as identified in a corridor analysis and provide information related to any anticipated environmental compliance and mitigation requirements (including, but not limited to, wetland, floodplain, and hazard mitigation).
- 5) The contractor will develop alignment alternatives. This will include, at minimum:
 - a. Identification of proposed alignment alternatives within the Torrey Segment.
 - b. Identify locations where the proposed alignment alternatives cross vehicular travel corridors or other significant physical barriers, such as rivers, wetlands, and canals. Preliminary engineering design alternatives will be developed for each of these identified locations with an emphasis on safety. All trail crossing preliminary engineering drawings shall comply with presiding jurisdictions and UDOT design standards.
 - c. Identify all necessary easement acquisition from Federal, State, local, or private land owners.
- 6) The contractor will provide preliminary trail engineering and design guidelines. These shall comply with presiding jurisdiction and UDOT design standards.
- 7) The contractor shall provide cost estimates related to final engineering/design and construction of the trail broken into phases within the Torrey Segment. These estimates will provide Wayne County with enough information to sufficiently plan and seek out funding for trail implementation.
- 8) The contractor will recommend one preferred alignment and a few alternatives. Justification shall be provided as to the reason for recommending the preferred

alignment. Information will be provided related to the successful implementation of the trail, including identifying important project partners, coordination needs, recommendations for how to proceed, and phases and cost for trail construction.

- 9) The contractor will provide Wayne County with a draft Table of Contents for the feasibility study and obtain their input prior to finalizing the content for the study.

Deliverable

The contractor shall submit a document to Wayne County that addresses the required elements outlined in the Scope of Work and identify any additional scope items. This document shall contain all relevant data as related to this project and recommended one preferred trail alignment with alternatives, including graphics, drawings and maps, so that Wayne County can, with minimum additional trail engineering and design services, implement the proposed trail. The document will highlight items of interest and/or concern related to trail implementation, conclusions related to recommended and alternative alignments, and recommendations for how to proceed.

Contractor Qualifications

The contractor must have previous experience with trail planning, design, public involvement, and engineering. The lead consulting firm and sub-consultants must be practicing professionals with a State of Utah licensure in their respected field(s). Previous work experience in Utah is preferred.

Proposal Requirements

Responses to this request shall include, in a sealed envelope:

- 1) Letter of Transmittal – Cover letter stating interest in performing the requested services and a statement indicating the Scope of Work has been read and is understood by the contractor.
- 2) Contractor Profile
 - a. Description of contractors (lead and all sub-contractors) past experiences related to the requirements of this request.
 - b. Key Project Staff - List qualifications and experience of staff members proposed to perform work on this project, including education, licenses or certifications, and any other information that would be useful to reviewers selecting a consultant.
 - c. Examples of similar work, especially relating to trail projects.
 - d. Reference list (at least 4) and contact information of past clients most similar to the trail proposal.

- 3) Approach and Methods – Discuss contractor’s method of completing required scope of work. This includes:
 - a. Timeline – A proposed schedule for successful completion of project including major milestones related to public meeting and steering committee meetings.
- 4) Resources – Include an estimate of key project staff hours that will be committed to this project.
- 5) Appendix – Include full resumes of Project Staff.

Proposals shall not exceed 10 pages in length. The cover letter and full key staff resumes (one page each) will not be counted towards the 10 page limit.

Cost Estimate:

Include a detailed cost proposal in a separate, sealed envelope. Estimate the number of hours and hourly rates for all classifications of personnel who may be utilized for services requested and proposed.

Evaluation Criteria

The selection of the successful respondent will be based upon the following criteria:

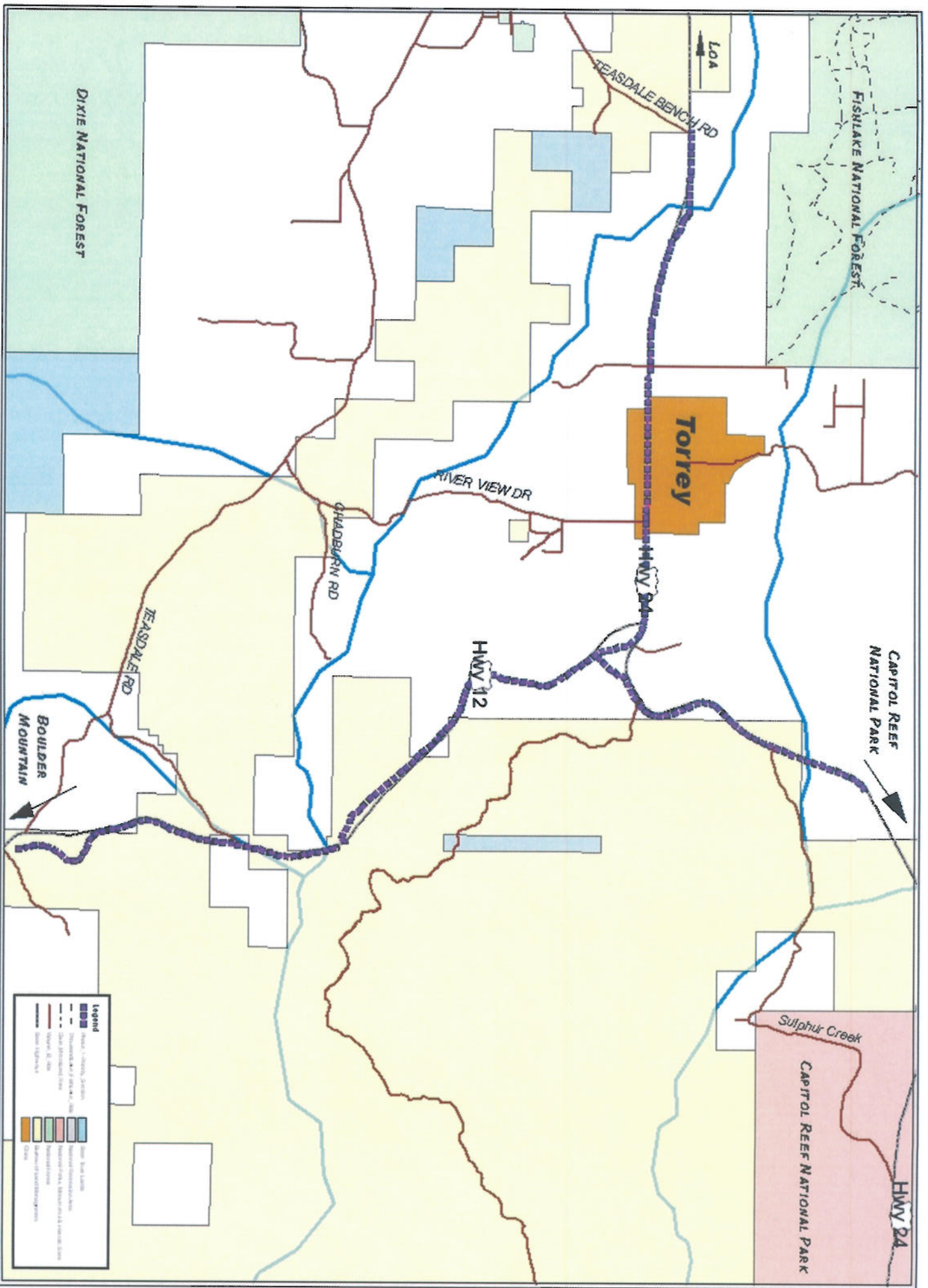
- 1) Compliance with the Scope of Work and any supplemental information.
- 2) The consultant and sub-consultant(s) experience in completing projects of similar size and scope.
- 3) The clarity and completeness of the proposal and the contractor’s demonstrated understanding of the work to be performed.
- 4) Demonstrated expertise and professional licenses or certifications, in the State of Utah, for the individuals assigned to conduct the work.
- 5) Demonstrated approach to collecting and analyzing data.
- 6) Demonstrated ability to collect and incorporate public comment.
- 7) The sequence and relationships of major steps identified by the contractor.
- 8) Project schedule and demonstrated methods for managing work to reliably ensure timely and orderly completion of the work.
- 9) Demonstrated attention to detail and responsiveness to technical direction.
- 10) Satisfaction of at least four previous clients.
- 11) Cost proposal and demonstrated ability to complete work within or under the project budget.

Contractors will be rated on their written proposal. For the top firms selected, an oral presentation will be required to the County and Selection Committee. Consultants will be rated

on both the written and oral presentation. The presentations are scheduled for January 31, 2012. If weather excludes a meeting on that date, then the reschedule dated will be February 2, 2012. Questions about the Scope of Work can be directed to Brandon Jensen at brandon@wco.state.ut.us, (435) 836-1323, 18 South Main, Loa UT 84747.



WAYNE COUNTY BIKE/PEDESTALIAN PATH PROJECT - TORREY SEGMENT



Legend

	Proposed - Bicycle, Pedestrian		State Park Land
	Designated - Multi-Use Trail		National Conservation Area
	Designated - Bicycle Only		National Park, Bureau of Land Management
	Designated - Pedestrian Only		Wilderness
	State Highway		Area of Interdependency
	River		Other